

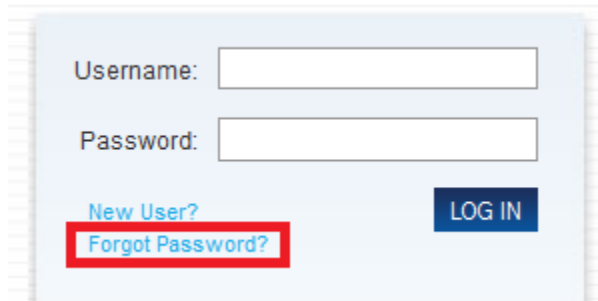


Sony Pictures Releasing – Forgot Password User Guide

This guide will provide step-by-step instructions on how to reset your password if you have forgotten it.

Step 1:

Click on the “Forgot Password?” link on the main login screen.



Step 2:

Enter the email address associated with the user account then click on the submit button.

A forgot password email with instructions will be sent to the email address associated with the user account.



Step 3:

Click on the link in the forgot password email. Log in with the temporary password provided in the email.



Hi CinemaConGuest,

You have received this email because you requested your password to be reset. If you did not initiate this request, please contact the Exhibitor Relations Team immediately to report this incident.

User ID: CinemaConGuest
Here's your temporary password: OUK7K

Log in using your temporary password at <https://www.sonypicturesreleasing.com>. If the link is not clickable, please copy and paste the entire URL into your browsers' address bar and press Enter. After logging in, you will be prompted to change your password. If you need help with your account, please contact Global Service Desk at +1 (310) 244-2188 or +1 (877) SPE-SONY (773-7669).

Thank you,
Exhibitor Relations Team
SPR_ExhibitorRelations@spe.sony.com

Step 4:

Once you log in to, Sony Pictures Releasing, you will be promoted to change your temporary password to a new password. Please make sure to follow SPE password policies.



Change Password

Temporary Password * :
New Password * :
Confirm New Password * :

SUBMIT CANCEL

SPE PASSWORD POLICY

- 1.You cannot re-use your current password or previous 11 passwords.
- 2.Your password must be at least 6 characters in length.
- 3.Your password must contain at least 1 character and 1 number.
- 4.Your password cannot contain more than 6 characters in sequence that are in any of the 12 previous passwords for this account.
- 5.Your password cannot be the previous password backwards.
- 6.Your password cannot include any of the following:
 - your first name and/or last name
 - your email address
 - the word "password"
 - your SPE User ID

Step 5:

Click on the submit button to save your new password.

When you have successfully changed your password, the homepage will display.

You can now log in using your new password.